

Appendix 1 - Audit Committee Forward Work Plan

December 2023

Hybrid Informal Pre-meeting Workshop: Arlingclose present to discuss Treasury Options to help inform the Committee on the Treasury Management Strategy.

Formal Meeting to include:

- Draft Treasury Management Strategy
- Treasury Management Monitoring Update
- Internal Audit Progress and Required Reports
- External Audit Progress and Required Reports
- Update on Transformation Programme
- Corporate Risk Register including Business and Skills Risk Register
- Feedback Section and Forward Plan

March 2024

Hybrid Pre-meeting Workshop: TBC

Formal Meeting to include:

- Internal Audit Progress and Required Reports
- External Audit Progress and Required Reports
- Update on Transformation Programme
- Treasury Management Monitoring Update
- Corporate Risk Register including Strategy and Innovation Risk Register
- Feedback Section and Forward Plan

Summer 2024 (Date TBD)

Virtual Informal Pre-meeting Workshop: Walkthrough of the Unaudited Draft Statement of Accounts.

Formal Meeting to include:

- Unaudited Draft Statement of Accounts
- Treasury Annual Outturn Report
- Internal Audit Progress and Required Reports
- External Audit Progress and Required Reports
- Approval of the Assurances from management and TCWG (Standard External Audit Request)
- Annual Monitoring & Evaluation Framework
- Corporate Risk Register including a Specific Directorate Register
- Update on Transformation Programme
- Annual Audit Committee Report and Self-Assessment
- Feedback Section and Forward Plan

Autumn 2024 (Date TBD)

Hybrid Informal Pre-meeting Workshop: Final Statement of Accounts.

Formal Meeting to include:

- Sign off the Audited Final Statement of Accounts
- Corporate Risk Register including a Specific Directorate Risk Register
- Treasury Management Monitoring Update
- Internal Audit Progress and Required Reports
- External Audit Progress and Required Reports
- Update on Transformation Programme
- Feedback Section and Forward Plan

Future Informal Briefing Sessions/Deep Dives:

- Cyber Security
- CRSTS
- Housing
- Quarterly Monitoring Update

Potential Future Work Plan Areas:

- Future of the LEP and Integration
- Demand Responsive Transport – Financial Assessment based on Quarter 1
- E-Scooters
- Project Delivery
- Birthday Bus Fares Scheme
- Case Study on a Specific Funding source from Delivery to End Date